GOVERNMENT OF TAMILNADU
DEPARTMENT OF TECHNICAL EDUCATION
GOVERNMENT POLYTECHNIC COLLEGE
THENI – 625 534.
Mandatory Disclosures

AICTE File No. Permanent ID **: 1-466720281**
Last EOA File/Date**: F.No. Southern/1-36254287677/2023/EOA, Date: 15-May-2023**

1. **INSTITUTE DETAILS:**

   Name of the Institution : **GOVERNMENT POLYTECHNIC COLLEGE**

   Address of the Institution : **Dharmapuri Road, Kottur, Theni -625534**.

   City & Pin Code : **Theni – 625534.**

   State/UT : **Tamil Nadu**

   Longitude & Latitude : Latitude–**9.95086N** Longitude–**77.4504E**

   Phone number with STD Code : **04546293905,**

   Office hours at the Institution : **10.00 AM – 5.45 PM.**

   Academic hours at the Institution: **9.20 AM – 5.00 PM.**

   Email : **gptc.126@gmail.com**

   Website : **www.gptctheni.co.in**

   Type of Institution : **GOVT**

   Category (1) of the Institution : **NonMinority**

   Category (2)of the Institution : **Co-Ed**

   Name of the affiliating Board : **DoTE, Chennai- 25**

   Website **:** www.tndte.gov.in
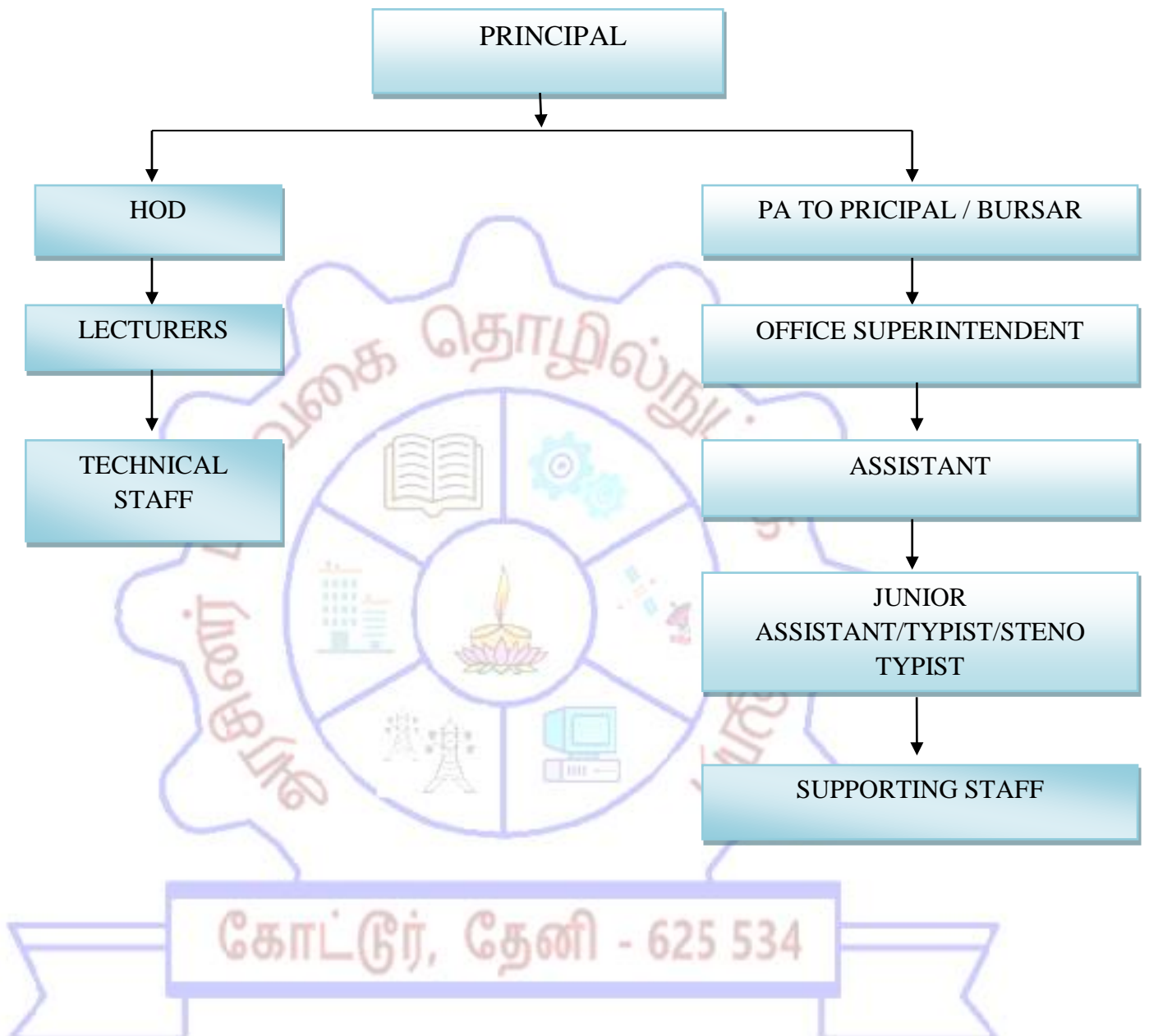
2. **PRINCIPAL**

   Name of Principal : **Thiru.SARAVANAKUMAR.C**

   Designation : **Principal**

   Phone number with STD code : **04546-293905**

   Email : **gptc.126@gmail.com**

3. **Name of the APEX Body**:

   Directorate of Technical Education, Guindy, Chennai-600 025

4. Governance:

Organizational Chart and process

```
                          ┌─────────────────┐
                          │    PRINCIPAL    │
                          └─────────────────┘
              ┌──────────────────┴──────────────────┐
              ▼                                      ▼
      ┌──────────────┐                   ┌──────────────────────────┐
      │     HOD      │                   │ PA TO PRICIPAL / BURSAR  │
      └──────────────┘                   └──────────────────────────┘
              ▼                                      ▼
      ┌──────────────┐                   ┌──────────────────────────┐
      │  LECTURERS   │                   │  OFFICE SUPERINTENDENT   │
      └──────────────┘                   └──────────────────────────┘
              ▼                                      ▼
      ┌──────────────┐                   ┌──────────────────────────┐
      │  TECHNICAL   │                   │        ASSISTANT         │
      │    STAFF     │                   └──────────────────────────┘
      └──────────────┘                              ▼
                                         ┌──────────────────────────┐
                                         │         JUNIOR           │
                                         │ ASSISTANT/TYPIST/STENO   │
                                         │         TYPIST           │
                                         └──────────────────────────┘
                                                    ▼
                                         ┌──────────────────────────┐
                                         │    SUPPORTING STAFF      │
                                         └──────────────────────────┘
```

✓ Grievance Redressal Committee

S.no	Name of the Employee	Designation	Phone Number	Status in the Committee
1	C.Saravanakumar	Principal I/c	9442412276	Presiding Officer
2	A.Ramalakshmi	Lecturer/EEE	9543709672	Member
3	S.Riyasdeen	Lecturer/Physics	7010160665	Member
4	T.Dheivam	Lecturer/ECE	9943691023	Member
5	V.Pandiselvam	Lecturer/Civil	9566659158	Member
6	M.Gunaseelan	Lecturer/EEE	8015161304	Member
7	K.Gopinath	Lecturer/MECH	9597669532	Member
8	K.Prema	Lecturer/English	9894471878	Member
9	R.Basheer ahammed	Lecturer/MECH	8681909394	Member
10	R.Swathiya	Lecturer/Comp Engg	9698889221	Member

✓ Anti-Ragging Committee

S.no	Name of the Employee	Designation	Phone Number	Status in the Committee
1	C.Saravanakumar	Principal I/c	9442412276	Chairperson
2	S.Karthikeyan	Lecturer/ECE	9842337803	Member
3	A.Ramalakshmi	Lecturer/EEE	95543709672	Member
4	D.Ramkumar	Lecturer/MECH	9944789400	Member
5	Saravanababu	Tashildar/Civil Administration	4546255133	Member
6	A.Malarmala	Sub Inspector of Police	9498185970	Member
7	Akilan	Editor/Local Media	7538899578	Member
8	Rajakumar	NGO Secretary	8489965224	Member
9	G.Nagalakshmi	Parent Representative	9003421201	Member
10	E.Rajasekar	Parent Representative	9095697739	Member
11	N.Sivaganesan	Representative of Fresher Student	9698887756	Member
12	R.Gowtham	Representative of Senior Student	7418197739	Member
13	N.Rani	Junior Assistant	8610150769	Member
14	N.Manikandan	Lab Assistant	7373909944	Member

✓ **Online Grievance Redressal committee**

S.no	Name of the Employee	Designation	Phone Number	Status in the Committee
1	C.Saravanakumar	Principal I/c	9442412276	Presiding Officer
2	S.Riyasdeen	Lecturer/Physics	7010160665	Member
3	N.Kaladharan	Lecturer/Comp Engg	9943357656	Member
4	M.Ganeshbabu	Lecturer/EEE	8015161304	Member
5	V.Pandiselvam	Lecturer/Civil	9566659158	Member
6	U.Prakash	Lecturer/MECH	8838146409	Member
7	R.Swathiya	Lecturer/Comp Engg	9698889221	Member
8	E.Praveen	Lecturer/Physics	9894471878	Member
9	N.Mohammed Abubakkar	Lecturer/ECE	8610117571	Member
10	U.Kumaran	Lecturer/Maths	9842402702	Member

✓ **SC-ST Welfare Committee**

S.no	Name of the Employee	Designation	Phone Number	Status in the Committee
1	C.Saravanakumar	Principal I/c	9442412276	Presiding Officer
2	S.Karthikeyan	Lecturer/ECE	9842337803	Member
3	K.Valarmathi	Lecturer/CIVIL	8903516360	Member
4	G.Nivethika	Lecturer/ENGLISH	9597039097	Member
5	P.Susila	Lecturer/CHEMISTRY	9003917837	Member
6	M.Kumar	Lecturer/MATHS	8940062092	Member
7	K.Gopinath	Lecturer/MECH	9597669532	Member
8	T.Dheivam	Lecturer/ECE	9943691023	Member
9	M.Marimuthu	Lecturer/CSE	8608583690	Member
10	R.Deepak	Lecturer/MECH	9489733473	Member

✓ **IQAC Committee**

S.no	Name of the Employee	Designation	Phone Number	Status in the Committee
1	C.Saravanakumar	Principal I/c	9442412276	Presiding Officer
2	A.Ramalakshmi	Lecturer/EEE	95543709672	Member
3	S.Riyasdeen	Lecturer/Physics	7010160665	Member
4	S.Karthikeyan	Lecturer/ECE	9842337803	Member
5	N.Kaladharan	Lecturer/CSE	9943357656	Member
6	K.Valarmathi	Lecturer/Civil	8903516360	Member
7	D.Ramkumar	Lecturer/MECH	9944789400	Member
8	M.Ganeshbabu	Lecturer/EEE	8015161304	Member
9	M.Prema	Lecturer/English	8940062092	Member
10	M.Shanmuga Priya	Lecturer/CSE	9952353369	Member
11	N.Mohammed Abubakkar	Lecturer/ECE	8610117571	Member
12	V.Pandiselvam	Lecturer/Civil	9566659158	Member

5. Programme

Programme	Intake		Duration
	I Year Full Time	II Year 10% Lateral Entry	
Civil Engineering	60	6	
Mechanical Engineering	60	6	
Electrical &Electronics Engineering	60	6	3Years
Electronics &Communication Engineering	60	6	
Computer Engineering	60	6	
Total	**300**	**30**	

6. Faculty

S.No.	Staff Name	Designation	Course	Appointment Type
1	Mr.SARAVANAKUMAR.C	Principal (i/c) & HOD-Mech	MECH	Regular
2	Mr.RAMKUMAR.D	LECTURER	MECH	Regular
3	Mr. GOPINATH K	LECTURER	MECH	Regular
4	Mr.PRAKASH U	LECTURER	MECH	Regular
5	Mr.BASHEER AHAMMED R	LECTURER	MECH	Regular
6	Mr.DEEPAK R	LECTURER	MECH	Regular
7	Mr.I.GANESHRAJA	LECTURER	MECH	Consolidate
8	Mr.K.SENTHILKUMAR	LECTURER	MECH	Consolidate
9	Selvi. RAMALAKSHMI A	LECTURER	EEE	Regular
10	DR.KARTHIKEYAN S	LECTURER	EEE	Regular
11	Mr.GANESH BABU M	LECTURER	EEE	Regular
12	Mr.GUNASEELAN M	LECTURER	EEE	Regular
13	Mr.SIVAKUMAR J	LECTURER	EEE	Consolidate
14	Mr.BALAKRISHNAN S	LECTURER	EEE	Consolidate
15	Mr.M KANNAN	LECTURER	EEE	Consolidate
16	Mrs. DHEIVAM T	LECTURER	ECE	Regular
17	Mr.MOHAMED ABUBAKKAR N	LECTURER	ECE	Regular
18	Mrs. KALAI PRIYA.S.P	LECTURER	ECE	Regular
19	Mr.KEPPUSAMY.P	LECTURER	ECE	Consolidate
20	Mr.RAJA.T	LECTURER	ECE	Consolidate
21	Mr.KALADHARAN N	LECTURER	CSE	Regular
22	Mr.MARIMUTHU M	LECTURER	CSE	Regular
23	Mrs.SWATHIYA R	LECTURER	CSE	Regular
24	Mrs.SHANMUGAPRIYA M	LECTURER	CSE	Regular
25	Mrs.M.MANIMEGALA	LECTURER	CSE	PartTime

26	MS.K VALARMATHI	LECTURER	CIVIL	Regular
27	Mr.PANDISELVAM V	LECTURER	CIVIL	Regular
28	Mr.J.VIJAYASANKAR	LECTURER	CIVIL	Consolidate
29	Mrs.T.VINOTHINI	LECTURER	CIVIL	Consolidate
30	Mr.BALAMURUGAN. P	LECTURER	CIVIL	PartTime
31	Mr.RIYASDEEN S	LECTURER	PHYSICS	Regular
32	Dr.PRAVEEN E	LECTURER	PHYSICS	Regular
33	Mrs.G.NIVETHIKA	LECTURER	ENGLISH	Regular
34	Mrs.PREMA K	LECTURER	ENGLISH	Regular
35	Dr.KUMARAN U	LECTURER	MATHS	Regular
36	Mr.KUMAR M	LECTURER	MATHS	Regular
37	Mrs.SUSILA P	LECTURER	CHEM	Regular
38	Mr.MANIVANNAN P	LECTURER	CHEM	Regular
39	Mr.PUGALENDIRAN R	LECTURER	TAMIL	PartTime

Administrative Staff

PA TO Principal-Thiru.P.Arun Kumar
Bursar-Thiru. P.Boomi
Office Superintendent
>Tmt .R.Muneeshwari
>Tmt.P.Jeya
Assistants
>Tmt.M.Thanganathi
>Tmt.R.Nithya
>Tmt.S.Saranya
>Tmt.M.Pradeepa
>Thiru.R.Ramesh
Junior Assistants
>Thiru.S .Pughalarasan
>Thiru. B.Rajaprabu
>Tmt. N.Rani
>Tmt.V.Pradeepa
Typist
>Thiru. A.Janarthanan
>Thiru.K.Pradeep
>Thiru.K.Karthikeyan
Steno Typist
>Tmt.N.Chinnammal
OfficeAssistant
>Thiru. S.Pandian.
Technical Staff
>Tmt.Jeya/Foreman Instructor
>Thiru.Pandivel R / WorkShop Instructor
>Tmt.S.Kartheeshwari /WorkShop Instructor
>Thiru.Krishnan /WorkShop Instructor
>Thiru.Kannan B/Lab Assistant
>Thiru.Selvakumar V /Lab Assistant
>Thiru.P.Jonh Martin/Lab Assistant
>Thiru.Manikandan R/Lab Assistant
>Thiru.Yuvaraj R/Lab Assistant

7. Fee Details

Admission Fee	Rs.2/-
Development Fee	Rs.1,000/-
Special Fee	Rs.1,000/-
Flag Day	Rs.5/-
YRC	Rs.20/-
Genuineness of Certificate	Rs.50/-
Caution Deposit	Rs.50/-
NSS	Rs.10/-
Students Insurance scheme	Rs.30/-
Total fees	Rs-2167/-

✓ **ACADEMIC SESSIONS**

Examination system Year / Sem: SEMESTER
Period of Exam: APRIL AND OCTOBER
Period of declaration of Results: JUNE AND DECEMBER

8. Admission

Number of seats is filled on Merit basis and Quota basis as per the guidelines of Tamilnadu Government.

Nature and Extent of involvement to Faculty and Students in academic affair/improvements

✓ **Faculty**

❖ Implementation of TNDOTE Curricula, Academic Planning, Internal &External academic monitoring

❖ Participation in TNDOTE curriculum development & implementation activities time to time

❖ Participation in summative & end offer evaluation of students within& out of institute TNDOTE examination

❖ Guiding students in project work

❖ Guiding students for extracurricular activities

❖ Organizing personality development programs, industry/site visits, expert lectures etc.

✓ **Students:**

Besides the regular learning activities, students are involved in following academic related extracurricular activities to foster the academic outputs:

❖ Participation in paper presentation competitions, Quizes, etc.,

❖ Participation in inter-polytechnic sports competitions.

❖ Delivering seminars & preparing reports of visits.

✓ **Mechanism/Norms and Procedure for democratic/good Governance**

❖ Regular conduct of faculty meetings at the Institute & Departmental level, dissemination of new knowledge acquired through training by faculty is achieved through dissemination seminars

✓ **Students Feedback on Institutional Governance/Faculty performance**

❖ Tutor-ward meetings

❖ Class Committee Meeting

❖ Online feedback system

✓ **Grievance redressal mechanics for faculty, staff and students**

❖ Class counselor for every classes

❖ Counseling meetings

❖ Parents' meeting

❖ Online Grievance Red ressal System

✓ **Formation of the following Committees**

❖ Anti-Ragging Committee-**Available**

❖ Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University-**Available**

❖ Internal Complaint Committee(ICC)–**Available**

❖ Committee for SC/ST-**Available**

✓ **Establishment of Online Grievance Redressal Mechanism-Available**

9. Information of Infrastructure and Other Resource Available

a. Class Rooms : Available as per the requirement
b. Tutorial rooms : Available as per the equirement
c. Laboratories &Workshop : Available as per the requirement
d. Drawing Halls : Available as per the equirement
e. Library and Computing Facility : Available
f. Occupancy Certificate : Available
g. Fire and Safety Certificate : Available
h. Hostel facilities : Available

10. Library Books

Number of Titles- 3100
Number of Volumes-9200